

STATE OF LOUISIANA
RECREATIONAL AND USED MOTOR VEHICLE COMMISSION
3132 VALLEY CREEK DRIVE
BATON ROUGE, LOUISIANA 70808
(225) 925-3870 FAX (225) 925-3869
www.lrumvc.louisiana.gov

FOR OFFICE USE ONLY

CURRENT LICENSE NO. _____

RECEIPT NO.
R#
LICENSE NO.
UD -
DATE ISSUED

APPLICATION FOR LICENSE AS USED MOTOR VEHICLE DEALER FOR YEAR 20 ____

PLEASE PRINT OR TYPE. Complete entire application and attach such documents as required. Any misrepresentation or omission of information shall be grounds for refusal to issue or revocation of a Used Motor Vehicle Dealer License.

OWNERSHIP NAME _____
(NAME OF INDIVIDUAL, PARTNERSHIP, CORPORATION, LLC OR LLP)

DEALERSHIP NAME _____ PHONE () _____
(NAME UNDER WHICH BUSINESS WILL BE CONDUCTED) (NO CELLULAR PHONES ALLOWED)

FAX () _____

OFFICE HOURS _____ DAYS _____

BUSINESS LOCATION _____ CITY _____ PARISH _____ ZIP _____

MAILING ADDRESS (if different from above) _____ CITY _____ ZIP _____

A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH LOCATION

Indicate by (✓) in the applicable block shown below for the type of business you are engaged in. If several types apply to your business, although it is one combined operation, each applicable block must be checked.

I (WE) ENGAGE IN THE FOLLOWING BUSINESS:

USED

AUTOMOBILES
TRUCKS
FINAL STAGE MANUFACTURERS
BUSES-FIRETRUCKS-WRECKERS
BROKER

☐
☐
☐
☐
☐

BOATS
BOAT MOTORS
TRAILERS
MOTORCYCLES
ATV's - Off Road
MOTORHOMES

USED

☐
☐
☐
☐
☐
☐

OWNERSHIP INFORMATION:

NAME _____ HOME PHONE _____
(INDIVIDUAL, MANAGING PARTNER OR PRESIDENT OF CORPORATION)

CELLULAR PHONE _____

HOME ADDRESS _____ CITY _____ ZIP _____

DRIVER'S LICENSE # _____ SOCIAL SECURITY # _____ DATE OF BIRTH _____

U.S. CITIZEN? YES ☐ NO ☐ IF NOT A U.S. CITIZEN, ATTACH COPY OF RESIDENT ALIEN CARD (FRONT AND BACK) AND DRIVER'S LICENSE.

YES NO

☐ ☐ 1. HAVE YOU EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIME OTHER THAN A TRAFFIC VIOLATION IN THE PAST 10 YEARS? IF YES, STATE INDIVIDUAL'S NAME, OFFENSE AND WHERE _____

☐ ☐ 2. HAS REPRESENTATIVE OF DEALERSHIP COMPLETED 4 HOUR EDUCATIONAL SEMINAR? IF YES, GIVE DATE _____. IF NO, IS REPRESENTATIVE SCHEDULED FOR EDUCATIONAL SEMINAR? GIVE DATE _____.

☐ ☐ 3. DO YOU PRESENTLY SELL EXTENDED WARRANTY CONTRACTS OR PRODUCT WARRANTIES? IF YES, NAME OF COMPANY _____

☐ ☐ 4. DO YOU POSSESS A FINANCE LICENSE? IF YES, GIVE NAME AND # _____

DATE THIS BUSINESS WAS ESTABLISHED _____

SEE OTHER SIDE

AN ESTABLISHED PLACE OF BUSINESS SHALL:

- A. HAVE A PERMANENTLY AFFIXED SIGN LISTING THE TRADE NAME. THE SIGN MUST BE PLACED IN FRONT OF THE BUSINESS AND CLEARLY VISIBLE FROM THE STREET OR ROADWAY AND A MINIMUM OF 16 SQUARE FEET (4' X 4') AND SUBJECT TO ALL ZONING LAWS.
- B. HAVE A BUSINESS TELEPHONE LISTED IN THE BUSINESS NAME AS LISTED ON THE APPLICATION.
- C. MUST COMPLY WITH INSURANCE, BONDING, AND ZONING REGULATIONS.
- D. PHYSICAL INSPECTION REQUIRED BEFORE LICENSE ISSUED.

I HEREBY CERTIFY THAT THE STATEMENTS MADE HEREIN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I AM FAMILIAR AND WILL ABIDE WITH THE PROVISIONS OF ALL THE LAWS, RULES AND REGULATIONS UNDER WHICH THIS APPLICATION IS MADE.

DEALERSHIP SIGNATURE _____ DATE _____
(INDIVIDUAL, MANAGING PARTNER, PRESIDENT OF CORPORATION OR DULY AUTHORIZED REPRESENTATIVE)

ANY FALSE ANSWER IS A CRIMINAL OFFENSE SUBJECT TO A FINE NOT TO EXCEED \$5,000.00 OR IMPRISONMENT NOT TO EXCEED 4 YEARS OR BOTH.

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20 _____

NOTARY PUBLIC SIGNATURE/COMMISSION STAFF _____

ATTACH PROPERLY EXECUTED, SIGNED ORIGINAL \$20,000.00 VEHICLE DEALER SURETY BOND

ATTACH PHOTOS AS REQUIRED AND APPLICABLE.

ATTACH COPIES OF ARTICLES OF PARTNERSHIP, ARTICLES OF LIMITED LIABILITY CORPORATION OR ARTICLES OF INCORPORATION AS REQUIRED AND APPLICABLE.

ATTACH CHECK TO COVER \$200.00 FOR DEALER, \$25.00 FOR EACH SALESMAN.

ATTACH CHECK FOR \$35.00 TO COVER CRIMINAL RECORD CHECK, IF APPLICABLE.

MAKE CHECK PAYABLE TO: LOUISIANA RECREATIONAL AND USED MOTOR VEHICLE COMMISSION.

MAIL COMPLETED FORM, SALESMAN APPLICATION(S), FEES AND ATTACHMENTS TO THE ADDRESS LISTED ON THE FRONT OF THIS APPLICATION.

LRUMVC 101 (06/07)

PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, ASSISTANCE WILL BE PROVIDED IN COMPLETING ANY FORMS REQUIRED BY THE LOUISIANA RECREATIONAL AND USED MOTOR VEHICLE COMMISSION.